



THE CORPORATION OF THE TOWN OF MIDLAND

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NOTICE TO OWNERS OF TENANT OCCUPIED PROPERTIES

Legislation governing municipalities in the delivery and billing of water and sanitary sewer services changed, effective January 1, 2003. The Town of Midland will be adhering to the legislation when it assumes the water and sewer billing function on July 1, 2005.

The legislation states that the property owner is ultimately responsible for the payment of services supplied to their properties. However, upon written request by the property owner, the Town of Midland will forward a copy of the bill to the tenant, to facilitate payment by the tenant. If the tenant does not pay, the unpaid charges will be added to the property's tax roll AND the water will be disconnected. The original utility bill will continue to be mailed to the property owner as it is the responsibility of the property owner to ensure the water and sewer bills are paid by their tenants.

Please be aware that it is the responsibility of the property owner to make all necessary arrangements with the Town, particularly when there is a change in tenant(s).

If you are a landlord and wish to have a copy of the water and sewer bill sent to your tenant(s), please provide the Town with the information outlined below and sign this document to acknowledge your understanding of the above terms.

WATER AND SEWER BILLS WILL NOT BE MAILED TO THE TENANT(S) UNLESS THE PROPERTY OWNER HAS SUBMITTED AN APPLICATION.

Landlord's Application to Send Copy of Utility Bills to Tenant(s)

PLEASE PROVIDE THE FOLLOWING INFORMATION:

Tenant's Name and Mailing Address

Owner's Name and Mailing Address

Three horizontal lines for tenant name and mailing address.

Three horizontal lines for owner name and mailing address.

EFFECTIVE DATE

Tax Roll #

Telephone

Telephone

Signature and Date

Signature and Date

Personal information contained on this form is collected under the authority of the Municipal Act, S.O. 2001 c. 25, s. 398 and will be used in the delivery and billing of water and sanitary sewer services and will be treated as confidential. Questions regarding this collection of information should be directed to the Treasurer of the Town of Midland.

